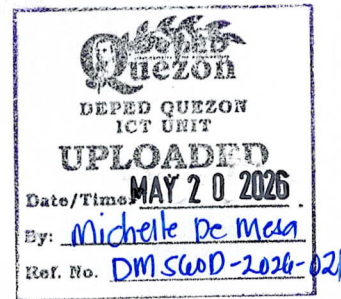




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



19 May 2026

**DIVISION MEMORANDUM**  
**SGOD-2026 - 021**

**BASIC TRAINING COURSES FOR KAWAN, TROOP LEADERS & OUTFIT ADVISORS**

**To:** Assistant Schools Division Superintendents  
Division Chiefs  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. In reference to the Boy Scouts of the Philippines (BSP) – Quezon Council Office Memorandum No. 14, s. 2026, titled **“Basic Training Courses for Kawan, Troop Leaders & Outfit Advisors”**, this Memorandum informs all concerned personnel of the said activity on **May 29-31, 2026** at **Atimonan Central Elementary School, Atimonan, Quezon.**
2. For more details, kindly refer to the attached BSP Quezon Council Office Memorandum Number 14, s. 2026.
3. Immediate dissemination of this Memorandum is desired.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

yfsrto/05/19/2026

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Contact No.s: (042) 784-0366 | (042) 784-0164 |  
(042) 784-0391 | (042) 784-0321  
E-mail Address: [quezon@deped.gov.ph](mailto:quezon@deped.gov.ph)  
Website: <https://quezon.deped.gov.ph>



# Boy Scouts of the Philippines

## QUEZON COUNCIL

Perez Street, 4301 Lucena City

Tel. No. (042) 784 5929 \* Mobile No. +63 962 414 2025

Email Address: [quezonbsp1948@gmail.com](mailto:quezonbsp1948@gmail.com)

April 24, 2026

### COUNCIL OFFICE MEMORANDUM

Number 14, s. 2026

TO : All District Scout Commissioners, District School Heads In-charge of BSP, Institutional Heads, District Troop/Kawan & Langkay Leaders, Institutional Scouting Coordinators and Scout Leaders

SUBJECT: **BASIC TRAINING COURSES FOR KAWAN, TROOP LEADERS & OUTFIT ADVISORS**

- In response to **DepEd Order No. 76 s, 2012 RE: Revitalizing Boy Scouting in Schools Nationwide**, we are pleased to announce the conduct of the Basic Training Course for Langkay, Kawan, Troop & Outfit Advisors on May 29 – 31, 2026 at **Atimonan Central Elementary School, Atimonan, Quezon**.
  - Objective of the Course:** *To equip our scout leaders the necessary skills for the effective delivery of services on administration, membership, advancement, tenure and activities with the aim in view to enhance quality Scouting within his/her area of responsibility.*
  - Registration Fee of One Thousand five Hundred Pesos Only (PhP 1,500.00)** shall be charged each participant to defray costs of foods (6 meals & 3 snacks - to be prepared by host district/school), SL's Manual, notebook, ball pen, training materials, supplies and other administrative expenses. **Registration fee can be charged to available funds as per Joint Circular No. 01, s. 2020 DepEd-DBM-DILG dated August 27, 2020 stipulated on page 2 item 1.2.2.** Expenses that may be incurred in connection with these trainings are chargeable against MOOE and other available funds subject to the usual budgeting and auditing rules and regulations.
  - Qualification:** *Must be physically fit scout leaders or potential Scout Leaders. This is a Live-In Training to conform the standard training policies of the BSP.*
  - What to Bring:** *Type "A or B" Scout Leaders Uniform (or at least Neckerchief & Carabao Slide) Sleeping gears (mat, blanket & pillow) art materials, scissor, enough clothes, vitamins, medicine for minor ailments and other personal & scouting related materials.*
- All participants are expected to be at the training venue on or before **1:00PM of DAY 1** already attired for the Opening Ceremonies and shall stay until the Closing ceremonies at **12 Noon of DAY 3**.
- Since the training falls on weekend due to the No Interruption of Classes Policy, adult leaders shall be entitled to service credit as stated on **DO 53 s. 2003 Updated Guidelines on Grant of Vacation Service Credits to Teachers.**
- Official confirmation of attendance and your District Travel Order must reach the council office on or before the scheduled training through email, messenger or text. [quezonbsp1948@gmail.com](mailto:quezonbsp1948@gmail.com) Facebook acct. [quezonbsp@yahoo.com](mailto:quezonbsp@yahoo.com)/0961099 8880/0962414 2025)
- For widest information dissemination to draw maximum participation.

  
JOEL R. AVILLEDO, PhD  
Council Scout Executive

NOTED & APPROVED:

  
ROMME C. BAUTISTA, CESO V  
Schools Division Superintendent  
& Council Scout Commissioner

  
ANGELINA "DOKTORA HELEN" DL. TAN, MD, MBAH  
Governor & Council Chairperson





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### BASIC TRAINING COURSE FOR SCOUT LEADERS

Atimonan Central Elementary School, Atimonan, Quezon \* May 29 – 31, 2026

### CONFIRMATION SHEET

District/School : \_\_\_\_\_

Municipality : \_\_\_\_\_

No.	N A M E S	S C H O O L	SECTION (KAWAN/TROOP/OUTFIT)
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

DTL/DKL/ISC \_\_\_\_\_  
Signature over Printed Name

**FAVORABLY ENDORSED:**

\_\_\_\_\_  
District Scout Commissioner /  
Institutional Head (For Private Schools)

**NOTE:** To be submitted to Quezon Council, BSP Office, on or before the scheduled training through [quezonbsp1948@gmail.com](mailto:quezonbsp1948@gmail.com) & Facebook: [quezonbsp@yahoo.com](https://www.facebook.com/quezonbsp@yahoo.com). 0962 414 2025 / 0961 099 8880

**\*\*THIS FORM CAN BE REPRODUCED\*\***

